



## Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Wednesday 11<sup>th</sup> March 2026 at 19:30, Winterton Hall, Plaistow.** Members of the Press and Public are welcome to attend.

Dated: 6<sup>th</sup> March 2026

Yours faithfully,

*J Bromley* Clerk & RFO to the Council

### MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: [www.plaistowandifold-pc.gov.uk](http://www.plaistowandifold-pc.gov.uk) | Alternatively, please contact the Clerk for hard copies or remote access: [clerk@plaistowandifold-pc.gov.uk](mailto:clerk@plaistowandifold-pc.gov.uk)

- | Number | Item  |
|--------|---|
| 1.     | <b>Apologies for absence</b><br><b>Recommendation:</b> - To receive and accept apologies for absence.   |
| 2.     | <b>Disclosure of Interests</b><br><b>Recommendation:</b> - To receive any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council <a href="#">Code of Conduct</a> and the <a href="#">Localism Act 2011</a> Chapter 7 ss.26 – 37, in relation to matters on the agenda.   |
| 3.     | <b>Minutes</b><br><b>Recommendation:</b> - To approve the Minutes of the Parish Council meeting held on <a href="#">11th February 2026</a> and resolve to sign via Secured Signing in accordance with S.O. 12(g).   |
| 4.     | <b>Public Forum</b><br><b>Recommendation:</b> - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's <a href="#">Standing Orders</a> 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 11 <sup>th</sup> February 2026. In accordance with <a href="#">Standing Orders</a> 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5.     | <b>To receive reports from County and <a href="#">District Councillors</a></b><br><b>Recommendation:</b> - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.  |

6. **PROW Matters:** [See Clerks Report](#)
- Wephurst Footpaths: **Recommendation** to note the correspondence past and present with regard to the diversion of PROWs around Wephurst and discuss any action.
  - Rickmans Lane circular route PROW PLA/633/1: **Recommendation** to note the correspondence from the resident regarding the muddy section of the PROW PLA/633/1 note the action already taken and to discuss any further action.

### **Planning Matters**

7. 1. [22/02346/OUT](#) **Foxbridge Golf Club Foxbridge Lane Plaistow RH14 0LB**
- Outline application for a wellbeing and leisure development comprising up to 121 holiday units; the construction of a spa with accommodation of up to 50 bedrooms; the conversion of the former clubhouse into a restaurant and farm shop; the formation of a new vehicular access from Foxbridge Lane, new internal roads, footpaths, cycle routes and car parking areas; the construction of a concierge building and new hard and soft landscaping, including the formation of new ponds.
- Recommendation:** - To note the draft correspondence and RESOLVE to submit or amend and submit to CDC Planning:
- **APPENDIX A** Tourism Dataset
  - **APPENDIX B** Transport Comments on updated information
- Recommendation:** - To delegate Parish Council representation at the CDC Planning Committee meeting on 7<sup>th</sup> April 2026 and to discuss the representation to be made.
2. **Neighbourhood Plan.**
- Recommendation:** - To note the Regulation 14 Neighbourhood Plan is being consulted upon until 31<sup>st</sup> March 2026 and comments will be discussed at the Working Group Meeting on 8<sup>th</sup> April 2026.
- Recommendation:** - To discuss implications for the Neighbourhood Plan in the light of the proposals for the NPPF 2026 and the updated housing requirement from July 2026. See item P/26/17 of the [Planning and Committee minutes 4<sup>th</sup> March 2026](#)
3. **Land North of Rumbold's Lane**
- Recommendation:** To receive any update regarding this proposal and any feedback from the National Trust regarding a route for pedestrian access to Plaistow Village facilities.

### **8. Financial Matters**

- 1) [Financial Reports to 18<sup>th</sup> February 2026 to 17<sup>th</sup> March 2026](#) -Includes [bank reconciliations to 28<sup>th</sup> February 2026](#) and Order for Payments for March for approval and any payments already made for ratification. (To be circulated separately).
- Recommendation:** - To receive, review and note the financial reports and appoint three signatories for the Order for Payments and a Councillor to authorise bank BACs.

2) CCLA Account Opening

**Recommendation:** To note the update regarding the opening of a CCLA account and closure of the Unity Trust Account.

3) Clerk's Delegated Decisions -Scheme of Delegation

**Recommendation:** To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

- To progress the memorial tree planting on Plaistow Green the purchase of a copper beech and planting stakes for £281.50 gross £234.58 net from Chew Valley Trees.

9. Asset Register at March 2026 -See Clerks Report

**Recommendation:** -To Resolve the updated asset register schedule for the 25-26 financial audit and asset insurance values for the 26-27 Council year.

10. Insurance Renewal Questionnaire- See Clerks Report

**Recommendation:** - To accept the renewal questionnaire as completed by the Clerk.

11. **Policy Review:**

**Recommendation:** To review and amend where appropriate the following policies:

**APPENDIX C** – General Privacy Policy

**APPENDIX D**– Biodiversity Policy

**APPENDIX E**– Dignity at Work/Bullying and Harassment Policy

**APPENDIX F**- Staff Recruitment Policy

**APPENDIX G**– Equal Opportunities Policy

**APPENDIX H**– Staff Disciplinary Policy

**APPENDIX I**- Grievance Policy

**APPENDIX J**– Staff Sickness and Absence Policy

12. **Clerk's update & items for inclusion on a future agenda**

**Recommendation:** - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Annual Parish Meeting– 29<sup>th</sup> April 2026.
2. Brainstorming- Update on actions. **APPENDIX K**
3. Cox's Pond Barrier Gap- Highways to report back at the end of February 2026
4. Flooding along Plaistow Road- Update on action to be taken:
  - Area 1 we have raised a ditching and grip clearance job which is on the forward programme to be delivered this financial year however if this over runs it will be done early next financial year. For external ref the job number is 60207206.
  - Area 2 has been attended and jetted by our contractor and has been passed to our riparian team to take this further.
  - Layby near Pittsgate- Resident email requesting improvements to this area.

13. **Correspondence**  
[See Clerks report](#)

14. **Items for Church Newsletter.**

15. [Date of next meetings](#)

**Recommendation:** - To note the dates of forthcoming meetings:

- 8<sup>th</sup> April 2026 7.30pm NP Working Group NOT A PUBLIC MEETING- Kelsey Hall.
- 14<sup>th</sup> April 2026 7.30pm Planning- Kelsey Hall
- 15<sup>th</sup> April 2026 7.30pm Full Council- Kelsey Hall
- 21<sup>st</sup> April 2026 7.30pm Finance Committee- Kelsey Hall
- 29<sup>th</sup> April 2026 7.30pm ANNUAL PARISH MEETING – Kelsey Hall